To: Members of the
         IMPROVEMENT AND EFFICIENCY SUB-COMMITTEE

Councillors Graham Arthur, Julian Benington, Nicholas Bennett J.P., Eric Bosshard,
Stephen Carr, Judi Ellis, Robert Evans, Will Harmer, Russell Mellor and
Neil Reddin FCCA

A meeting of the Improvement and Efficiency Sub-Committee will be held at Bromley
Civic Centre on **WEDNESDAY 3 OCTOBER 2012 AT 6.30 PM** *

| | MARK BOWEN |
| ***PLEASE NOTE STARTING TIME** | Director of Resources |

Copies of the documents referred to below can be obtained from
www.bromley.gov.uk/meetings

A G E N D A

1   APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN

2   APOLOGIES FOR ABSENCE

3   DECLARATIONS OF INTEREST

4   QUESTIONS FROM MEMBERS OF THE PUBLIC ATTENDING THE MEETING

In accordance with the Council's Constitution, questions to this Committee must be
received in writing 4 working days before the date of the meeting. Therefore please
ensure questions are received by the Democratic Services Team by 5pm on Thursday
27th September 2012.

5   MINUTES OF THE MEETING HELD ON 18TH APRIL 2012 (Pages 3 - 8)

6   MATTERS ARISING FROM PREVIOUS MEETINGS (Pages 9 - 12)

7   SOCIAL MEDIA (PRESENTATION)

8   RECEPTIONS UPDATE (PRESENTATION)

9   WORKSTREAMS TO SECURE FURTHER SAVINGS (Pages 13 - 18)

10   LOCAL GOVERNMENT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

The Chairman to move that the Press and public be excluded during consideration of the item of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

Items of Business   **Schedule 12A Description**

11   EXEMPT MINUTES OF THE MEETING HELD ON 18TH APRIL 2012 (Pages 19 - 20)